

82nd Annual 2018 Christian County Fair



Commercial Vendor Application

July 6th & 7th

For more information:

Visit www.ccmofair.com or @ccmofair on Facebook

Applications and payment postmarked by June 26th

****ALL EXHIBITORS MUST PROVIDE THEIR OWN TENT****

Open Space Exhibits (non-food/non-ag implement):

(10' x 10') minimum – \$70.00 (before June 26th)

(10' x 10') minimum – \$140.00 (after June 26th)

Open Space Exhibits (Ag implement or equipment/no electric):

(10' x 20') minimum – \$70.00 (before June 26th)

(10' x 20') minimum – \$140.00 (after June 26th)

All electrical hookups for commercial spaces are \$10.00 in addition to space rental.

**** Fee is determined by postmark. FEE MUST ACCOMPANY APPLICATION.****

**** ABSOLUTELY NO REFUNDS WILL BE MADE INCLUDING ANY ACT OF GOD.
I.E. TORNADO, FLOOD, FIRE ****

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Checks should be made payable to the Christian County Fairboard. Please provide the requested information and return this application prior to deadline, with payment to:

Christian County Fairboard
P.O. Box 104
Ozark, MO 65721

After June 26th, all payments must certified check, money order, or cash.

Exhibit/booth space **fees are determined by the application postmark** and dates set forth in the attached Commercial Non-Food Exhibits/Booth Space Rental Information. Any questions should be directed to the Christian County Fair website or Facebook page: ***ccmofair.com*** or ***keyword @ccmofair on Facebook***

Business/Organization Name: _____ **(required)**

Mailing Address: Street: _____

City: _____ State: _____ Zip: _____

e-mail: _____

Contact Phone: _____ **(required)**

Additional Contact Person: _____

I/We have received and read the attached guidelines and rules for Commercial Booth space rental at the Christian County Fair and agree to abide by those rules.

Signature: _____ **(required)**

Space will be used for (check one):

Display/information only _____ Display and Sales _____ Game _____

Please list the items/products/services you wish to display, give away and/or sell (including drawing items):

Specify size and type (**please circle**): Standard Pop-Up 10' x 10' Other _____ \$ _____

Ag implement (electric hookup not available) 10' x 20' Other _____ \$ _____

Will you require electric hookup? No ____ Yes ____ (\$10.00) \$ _____

Total Enclosed: \$ _____

All Electric will be 110 Volt only. All Exhibitors must provide their own extension cords.

Please note: **Location of exhibit space is assigned on a first come-first served basis.** The Christian County Fairboard will try to accommodate specific location but will not guarantee any or all such requests will be satisfied. No changes will be made the day of setup. Fee is determined by postmark. **FEE MUST ACCOMPANY APPLICATION.**

1. Each commercial exhibitor is responsible for the up keep of their area. Trash should be placed in trash bins provided throughout the Fairgrounds.
2. All exhibitors selling or displaying items for sale must be registered with the Missouri Department of Revenue (MDR). Each exhibitor will be responsible for collecting and reporting all appropriate sales tax. All exhibitors selling and/or displaying items for sale must provide sales tax number on the application. Each exhibitor will be provided with the appropriate MDR form(s) at set up and names reported to MDR within 10 days after Fair close as required by MDR.
3. The Christian County Fairboard retains the right to void sales and have vendors removed at their discretion.
4. The Fairboard reserves the right to limit the number of exhibits/displays displaying and/or selling the same or similar items or services.
5. Each exhibitor is responsible for having his/her own liability insurance if deemed appropriate by the Fairboard. Exhibitors should be prepared to provide proof of insurance upon request by the Fairboard; failure to do so may result in exhibitors being removed from the Fairgrounds.
 1. Vendors should arrive no earlier than **10:00 AM on Friday, July 6th**. For exceptions, please contact the Fairboard through www.ccmofair.com or @ccmofair on Facebook or ccmofair@gmail.com.
 2. Vendors must be set up no later than **2:00 PM on Friday, July 6th**, and may not leave earlier than **9:00 PM on Saturday, July 7th, 2018**, unless pre-approved by the board.

All Vendors must be open and staffed between the hours of **5:00 PM and 9:00 PM Friday, July 6th** and **10:00 AM to 9:00 PM on Saturday, July 7th**

6. Exhibitors not set up by 2:00 PM on **Friday, July 6th, 2018** of the Fair will not be allowed to set up and forfeit their space rental monies to the Christian County Fairboard. ***There will be a mandatory meeting at 3 PM in the Entertainment Tent for all exhibitors to discuss last minute questions and schedule changes.*** This meeting should take approximately 15 to 20 minutes.
8. Exhibits/displays may not be dismantled prior to 9:00 PM on **Saturday, July 7th, 2018** and must be dismantled and removed from the Fairgrounds by 11:59 PM on **Saturday, July 7th, 2018**, **unless approved by Randy Kauffman or Bobby Graves who are the vendor coordinators. If this is not followed, you will be banned from exhibiting at future fairs.**
9. All novelty items and prizes to be given away or drawn for must be approved by the Fairboard. Exhibitors that conduct registrations and drawings for prizes must provide the Fairboard with a list of winners, winners' addresses and details of prizes won prior to dismantling their exhibit/display and leaving the Fairgrounds.
10. Each exhibitor is responsible for securing any and all items at their display/exhibit. The Christian County Fairboard is not responsible for lost, stolen or damaged articles. No risk for accident or injury is assumed by the Fairboard. The Fairboard does not *provide* security during the hours the Fair is not in operation.
11. Each exhibitor is responsible for providing his/her own tent/cover, table(s), chairs, display boards *and extension cords*.
12. The Fairboard asks exhibitors to respect their fellow exhibitors by using only the space designated for their own exhibit/display.

13. For the safety of exhibitors and fairgoers, all exhibitors are expected to park their vehicles in the parking areas designated for fairgoers. If exhibitors need to load/unload display items to/from their vehicles near their exhibit, they must do so before 2 PM on Fair days for unloading and after 10:00 PM on all evenings of the Fair for loading. No exceptions will be made to this policy.

14. Payment of fees and setting up booth space by an exhibitor implies acceptance and knowledge of these rules. Failure by any exhibitor to abide by these rules and/or any reasonable requests by the Christian County Fairboard during the Fair may result in the exhibitor not being allowed to return the following day(s) of the Fair and not being allowed to exhibit at future Christian County Youth Fairs.

For more information:

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